

Moving Checklist – Relocating to Your New Home

- Plan your travel itinerary. Make transportation and lodging reservations in advance.
- Send change of address to: post office (give forwarding address), charge accounts and credit cards, subscriptions, friends and relatives.
- Contact utility companies in new location to arrange for immediate service.
- Arrange insurance on the new home prior to the transfer of property.
- Arrange for your present bank to establish credit references for new bank accounts.
- Service appliances before moving.
- Discontinue deliveries, utilities, newspapers, garbage collection, etc.
- Obtain copies or transfer your children's school records.
- Obtain records from doctors and dentists, including eyeglass prescriptions, dental X-rays and vaccinations.
- Cancel club memberships.
- Transfer car title registration, if necessary, as well as driver's license, city windshield sticker and motor club membership.
- Check on personal items that may be at the photo shop, bank safe deposit box, neighbor's house or in the repair shop (e.g. shoes, jewelry, small appliances and dry cleaning).
- Notify the religious leader of your church or synagogue.
- Plan for special care and needs of infants.
- Arrange for transporting plants.
- Disconnect the telephone, Internet, etc.
- Review moving plans with your moving company representative including insurance for packing and unpacking, arrival date, payment agreement, shipping papers, etc.

One Week Before Moving

- Clean and air out your stove.
- Empty refrigerator and freezer 24 hours before leaving.
- Place charcoal or baking soda inside refrigerator and freezer to dispel odors.
- Dispose of all open cans and jars which cannot be tightly sealed.

On Your Moving Day

- Leave a copy of your travel itinerary with a friend or relative.
- Carry all currency, jewelry and personal papers (birth certificates, deeds and documents).
- Double check closets, drawers and shelves to be sure they are empty.
- Confirm hotel reservations.
- Leave all old keys needed by the tenant or owner with your sales associate.

In Your New Home

Here are items you may need immediately upon arriving at your new home.

Cleaning:

- Soap powder
- Kitchen cleanser
- Dish towels
- Paper towels
- Dish cloth
- Steel wool pads
- Sponge
- Window cleaner
- Scrub brush
- Mop
- Broom

Kitchen:

- Paper plates, cups, napkins
- Plastic knives, forks, spoons
- Plastic pitcher for drinks
- Small saucepan
- Serving spoons

Bathroom:

- Facial tissue
- Toilet tissue
- Bath towel
- Shower curtain
- Face cloth
- Bath soap
- First aid kit
- Aspirin
- Prescription medicine

Miscellaneous:

- Light bulbs
- Flashlight
- Hammer, screwdriver, pliers
- Aluminum foil
- Shelf paper
- Trash bags
- Twine
- Newspaper

Children:

- Coloring books and crayons

- Favorite toys
- Reading materials
- Puzzles
- Small surprise gift

Snacks:

- Easy-open pudding cups
- Sandwich spreads
- Cheese sticks
- Packages of crackers
- Instant creamer, sugar, salt
- Dry soup mix
- Boxes of dry cereal, raisins
- Instant coffee, tea, chocolate
- Fresh fruit